



# Gig Harbor Fire & Medic One

## Commissioners' Meeting May 10, 2016

Chairman Duncan called the meeting to order at 3:00 p.m.

Present were: Commissioners Sutich, Entze, Nelson & Smith, Chief Burgess, A/Chiefs Bjurstrom, Nixon & Watson, D. Weyn, B/Chief Kauppila, Lt. Langlow, Local 3390 President R. Wasmund, V/FF's Huscroft, Cloudy & Koepfler, K. Kreitzer, M. Williams

Our flag salute was led by Chairman Duncan.

Commissioners Sutich and Entze moved and seconded approval of the minutes from the April 26, 2016 Commissioner Meeting as mailed. With no further discussion, the motion carried.

Commissioners Nelson and Sutich moved and seconded a motion to approve Blanket Vouchers 160631-160713 in the amount of \$66,767.15 and Payroll Vouchers 160714-160736 in the amount of \$1,197,805.03 for a total consideration of \$1,264,572.18. With no further discussion, the motion carried.

Danette Weyn updated the Board on the following:

- The Local #3390 Facilities & Shop Contract will be in the documents to sign at today's meeting. The contract was approved at the April 26, 2016 Board of Commissioner's meeting.
- The contract for A/Chief Bjurstrom is underway. It is expected to be ready for signature at the next Board of Commissioners Meeting on May 24, 2016.

A/Chief Nixon updated the Board on the following:

- Recruit Academy graduation ceremony was last Friday. There were a total of seventeen graduates, six of which were our people. Probationary FF Alison Monda sang the National Anthem, gave the class speech and received an Inspirational Award at the ceremony. Probationary FF's Ben Olmstead and Andy Cochrane received Chief's Company Awards and Cochrane a Fitness Award as well.
- Probationary FF Chad Foster suffered a finger injury during his Operations Academy last week. We don't anticipate any major set-back in his schedule.

A/Chief Watson updated the Board on the following:

- We have received a new contract for Mutual Aid with the Department of Natural Resources.
- The new brush truck has been outfitted with the deck and we are making great progress towards completion. We expect it to be fully outfitted in two to three weeks.

Chief Burgess updated the Board on the following:

- A/Chief Bjurstrom has completed a report outlining our District's needs as they relate to Community Para-medicine. There will be a presentation to the Board on June 28, 2016.

- A self-evaluation will be supplied to the Chairman at the June 14, 2016 meeting.
- The District borrowed from reserve funds twice in the first quarter. These funds will be paid back in May.
- While A/Chief Bjurstrom is in his temporary position, he would like to continue to stay on as a board member with King County Fire District #44. Their board meetings are on the same evening, so he may need to leave our meetings a little early.

D. Weyn presented the quarterly financial report for March 31, 2016. Expense Fund balance totaled \$1,879,533.00 in cash and investments. Reserve Fund balance ended the month at \$2,028,320.00 in cash and invested funds. Revenues in the amount of \$1,654,278.00 have been collected so far this year representing just over 9% of the revenues forecasted for 2016. Expenditures to date are \$4,443,487.00 (24.26 %) of the total budgeted amount for the year. Commissioners Sutich and Entze moved and seconded a motion to approve the report as given. With no further discussion, the motion carried.

### **Standing Committee Reports**

Commissioners Sutich and Entze moved and seconded a motion to approve putting on an educational workshop Wednesday, June 22, 2016 at 5:00 PM. The topic of the workshop will be Kent Fire's FD Cares Program. With further discussion the motion carried unanimously by roll call vote.

### **Old Business**

Chief Burgess addressed the Board about the completion of the contract MOU for the Combined Communications Network (CCN). Chief Burgess recommended that the Board grant him permission to sign the contract which will end in one year or sooner if a formal agreement can be reached. Commissioners Entze and Smith moved and seconded approval to grant signature of the MOU as presented. With further discussion, the motion carried unanimously by roll call vote.

### **New Business**

Chief Watson introduced Mary Williams, Director of the organization 'Backpack's For Kids'. Ms. Williams described to the Board how her organization supplies approximately 400 food-filled backpacks weekly to students in the Peninsula School District. The group is requesting to place Tough-Shed collection bins at some of our fire station locations to help in their food collection efforts. It was suggested that there be a trial period of twelve months at the four full-time staffed station locations. Chief Watson asked the Board for permission to look into the potential legal and logistical issues associated with this project. Commissioners Sutich and Nelson moved and seconded approval to move forward with investigating the feasibility of the accommodation. With further discussion, the motion carried unanimously by roll call vote.

Commissioner Sutich addressed the Board about the establishing a Board of Commissioners excused absence procedure. After some Board discussion it was decided that the administration should provide the Board with the current policy on Commissioner meeting attendance. After review, appropriate changes may be made.

Chief Watson addressed the Board for approval of Resolution 2016-05 to surplus older cardiac monitors. Some local civic organizations have requested to receive surplus units for use on their premises.

Commissioners Sutich and Nelson moved and seconded a motion to approve Resolution 2016-05 as presented. With no further discussion, the motion carried by roll call vote.

**Public Comment**

There was no public comment.

**District #5 Member Comment**


Local #3390 President Ron Wasmund presented the Board with a completed financial audit for the Local Gig Harbor Firefighters Union Health & Welfare Trust. President Wasmund suggested that due to the expense of the audit, the Board might consider alternative types of reporting in the future.

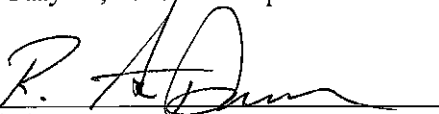
**Good of the Order**

Chairman Duncan announced the signing of documents.

**Special Interests/Upcoming Events**

There being no further business to discuss, Commissioners Duncan and Entze moved and seconded a motion to adjourn the meeting at 6:20 p.m. No further business was introduced and the motion carried. The next regularly scheduled meeting will be held Tuesday May 24, 2016 at 5:00 p.m.

  
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Attest: District Secretary

  
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Chairman Commissioner

  
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