



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

August 12, 2025

Chairman Entze called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Sutich, and Nelson; Fire Chief D. Doan; Deputy Chiefs P. Oldenburg, J. Johnson, and N. Langlow; IS Manager T. Wagenmann, Technology & Communications Specialist M. Herzog, Finance Director K. Hackmeister (virtually), Executive Assistant L. Medved, BC T. Voigt (virtually), and Local 3390 (virtually).

APPROVAL OF THE AGENDA

Commissioners Sutich and Nelson moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

Commissioners Sutich and Nelson moved and seconded Chairman Urvina's absence from today's meeting. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Nelson and Sutich moved and seconded approval of the July 22, 2025, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Entze moved and seconded a motion to approve accounts payable checks #2037 – 2113 and #2126 – 2147, and payroll checks # 2027 – 2036 and 2114 – 2125, for a total consideration of \$4,618,638.20. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

DC Oldenburg reported:

- Lateral background process is progressing smoothly.

DC Langlow reported:

- LT Flick and FF Shervanick represented GHFMO at the funeral and procession of retired East Pierce Deputy Chief Bill Mack.
- Entry-level graduation took place last Friday, and the new recruits started on shift this week.
- Laterals scheduled to start September 8th.
- Contract for service entered for Race for a Soldier 10k in September, their 15th anniversary.
- No injuries were reported at the Rosedale fire on July 31.

FC Doan reported:

- One application received for the Commissioner vacancy, with interest from a few others. On track for filling the position.

- Internal announcement for DC Booth's position next June. Multiple expressed interest.
- Administrative celebration for staff on Thursday.
- Meeting with the Commissioners tomorrow to prepare for negotiations starting on August 19.
- Attended the TFD RFA Roundtable discussion today. A decision regarding participation is needed by September. Due to the current workload and capacity, participation is not feasible. The commissioners have agreed to focus on the work plan and not participate at this time.
- Motion to pare down the commissioner application was withdrawn after discussion.

STANDING COMMITTEE REPORTS

FINANCIAL REPORT

- December 2024
 - Revenue is 2% above budget, primarily due to insurance pre-payments received in 2024, although most of the work was completed in 2025. Unexpected revenue sources included one-time federal reimbursements and supplemental Medicare payments, including balance billing.
 - Delayed apparatus delivery contributed to lower expenditures (4% under).
 - Training campus construction started in late 2024. Significant expenses are expected in 2025 and 2026.
- June 2025
 - Revenue at 55%, expenditures at 48% (personnel), 23% (capital)
- July 2025 reports will be presented in September

CHAIRMAN'S REPORT

- Attended graduation ceremony on Friday. Positive turnout with many agencies and families present.

2022 CAPITAL BOND PROJECTS UPDATE

DC Johnson reported:

- **Stations 53/57:** Final payment pending contractor documentation.
- **Training Campus:** Progressing as planned. Tower construction and support building work ongoing. Site cleanup in progress.
- **Station 51:**
 - Permitting process streamlined with the city. New engineer promises permits in two weeks.
 - Minor site change review (EV): quotes for charging stations received; equipment cost is lower than expected.
 - Tentative Bid Plan
 - 8/25 – Bids open
 - 9/23 – Bids due
 - 9/24 – Site visit
 - 10/14 – Recommendation to the board
 - Plans for moving and staffing will be discussed at the next meeting.

OLD BUSINESS

NEW BUSINESS

- Resolution 2025-02 Approving Revisions to the Board of Commissioner Policies (1000 Series)
 - Minimal changes, including meeting schedule updates, hybrid format, and travel policy.

- Resolution 2019-05 will be reviewed and incorporated in 1000 series. Resolution will be re-evaluated at the next meeting.

PUBLIC COMMENT

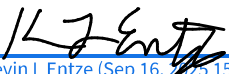
GOOD OF THE ORDER

SPECIAL INTERESTS/UPCOMING EVENTS

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 5:52 p.m.

The next regular meeting will be Tuesday, August 26, at 5:00 p.m.


Kevin L Entze (Sep 16, 2025 15:55:57 PDT)

Chairman/Commissioner


Joe Urzina (Sep 22, 2025 10:57:45 PDT)

Commissioner



Commissioner

Tom Sutich
Tom Sutich (Sep 16, 2025 12:29:40 PDT)

Commissioner

Commissioner

Dennis Doan
Dennis Doan (Oct 2, 2025 14:12:18 PDT)

Attest: District Secretary