COMMISSIONERS' MEETING MINUTES
January 13, 2025

Chairman Entze called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Urvina, Nelson, Fleming (virtually), and Hayden; Fire Chief D. Doan; Deputy Chief's P. Oldenburg, N. Langlow, S. Booth (virtually), J. Johnson, Finance Director K. Hackmeister (virtually), Technology & Communications Specialist M. Herzog, HR Manager J. Grunder, IAFF President M. Collins, and Executive Assistant L. Medved.

OATH OF OFFICE
Chief Doan swore in Commissioners Phil Hayden and Joe Urvina.

2026 BOARD OFFICER NOMINATIONS – CHAIR AND VICE CHAIR
Commissioners Urvina and Nelson moved and seconded a motion to appoint Kevin Entze as the Board Chairman for calendar year 2026. With no further discussion, the **MOTIONS CARRIED** by unanimous roll call vote.

Commissioners Entze and Nelson moved and seconded a motion to appoint Joe Urvina as the Board Vice Chairman for calendar year 2026. With no further discussion, the **MOTIONS CARRIED** by unanimous roll call vote.

APPROVAL OF THE AGENDA
Commissioners Nelson and Urvina moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS
The Pierce County Fire Commissioners' Association has sent a letter inviting the Commissioners to their monthly meetings.

MINUTES AND VOUCHERS
Commissioners Nelson and Urvina moved and seconded approval of December 9, 2025, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Urvina moved and seconded a motion to approve accounts payable checks #2808 – 2819, 2887 – 2896, 2947 – 2958, and payroll checks 2820 – 2886, 2897 – 2946, 2959 – 2980, and ACH payroll transfers, as outlined in the agenda for a total consideration of $6,469,774.39. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS
Union President Mike Collins addressed the Board and stated that he looks forward to getting to know the Board members better in his new role and to continuing to serve the citizens and the Union membership in new ways.

CHIEFS REPORTS

DC Langlow reported:

- Attended the FICRA meeting with DC Booth last week and provided an update on the bond, along with a summary of year-end closeout.
- Communicated post-Station 51 closure response data to employees and Commissioners, noting improved community response times. Improvements reflect several factors, including increased staffing and more units in service.
- Replaced the oldest front-line unit last week at the A22 push-in ceremony at Station 58. Crews have provided positive feedback on the new unit.

DC Oldenburg reported:

- DC Peterson is doing first inspection of all Type 1 engines; we expect to receive them mid-year.
- Interlocal Agreement with West Side Insurance Group is being dissolved. Coverage remains in place under a revised payment schedule, providing flexibility to explore alternative insurance options if desired.

FC Doan reported:

- Presented a Certificate of Achievement to DC Langlow upon completion of a one-year probation period. Recognized outstanding performance in this year's review and commended efforts to celebrate employee achievements at annual and major milestones.
- Each division will present a 2025 workplan closeout at the next meeting on January 27th.
- Each division will present a draft 2026 workplan at the meeting on February 10th. Commissioner's feedback on the workplan is welcome at any time.
- Leslie will coordinate with Chairman Entze regarding FC performance review and executive session scheduled on February 10th.
- Division Chief Wescott's contract for Health and Safety Deputy Chief role will be reviewed at the January 27th meeting.

STANDING COMMITTEE REPORTS

- State audit and negotiations are ongoing.

FINANCIAL REPORT

- Krystal Hackmeister reviewed the financial reports for November 2025.

CHAIRMAN'S REPORT

- Expressed appreciation for continued partnership with the staff, union and district this new year, and welcomed Commissioner Hayden to the Board.

2022 CAPITAL BOND PROJECTS UPDATE

DC Johnson reported:

- Deployed to Whatcom County in December to assist with flood response.
- Station 53/57:
  - Closed out with the state.
  - FC Doan recognized the completion of 53, 57, and 50, and thanked DC Johnson for successfully bringing them to completion, and noted continued work on upcoming projects.
- Station 51
  - Pease begins site work on January 26th, with demolition scheduled to start on February 3rd. Demolition is expected to take 15-20 days, followed by work on the new building footprint and foundation forms.
  - In coordination with the Training Division and Pease, the team began destructive training, providing valuable training opportunity for crews.

    - Fuel tank will be cleaned and relocated to the new location.
- Support Building:
    - The app bay floor is being cleared and polished, with completion expected within two days. Final trim work remains, and staff occupancy is anticipated within the month.
- Training Tower:
    - Construction continues to progress, with fourth-floor work formed and underway. Masonry work was completed, and upper floors will decrease in square footage as construction advances.

OLD BUSINESS

NEW BUSINESS

A. Resolution 2026-01 Public Records Index

- Presented a resolution to support the current procedure, which identifies maintaining a public record index as overly burdensome.
- Supporting materials were included in the meeting packet, including a one-page training document scheduled for staff distribution in February.

Commissioners Nelson and Urvina moved and seconded approval of Resolution 2026-01. With no further discussion, the **MOTIONS CARRIED** by unanimous roll call vote.

B. 2026 Board Committee Assignments

Board committee assignments were discussed. The following Committee assignments were agreed upon for the calendar year of 2026:

- **Risk Management and Insurance**: Commissioner Nelson and Commissioner Fleming
- **Budget Finance, & Audit**: Commissioner Urvina and Commissioner Entze
- **Policy & Procedure**: Commissioner Nelson and Commissioner Hayden
- **Fleet & Facilities:** Commissioner Urvina and Commissioner Hayden
- **Labor Management:** Commissioner Entze and Commissioner Fleming

PUBLIC COMMENT

GOOD OF THE ORDER

SPECIAL INTERESTS/UPCOMING EVENTS

EXECUTIVE SESSION

At 5:40PM Chairman Entze announced a 60-minute Executive Session as allowed by RCW 42.30.140(4)(b) to discuss collective bargaining. No action will be taken. Will call back to order at 6:40PM.

Chairman Entze reconvened the meeting at 6:40PM. No action taken.

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 6:40PM.
The next regular meeting will be Tuesday, January 27, at 5:00 p.m.

Kevin L Entze (Feb [illegible], 2026 11:52:36 PST)

Chairman/Commissioner

Joe Urlina (Feb 6, 2026 08:32:50 PST)

Commissioner

Commissioner

Matthew Fleming

Matthew Fleming (Feb 9, 2026 16:49:44 PST)

Commissioner

Phil Hayden

Phil Hayden (Feb 6, 2026 22:45:20 PST)

Commissioner

Dennis Doan (Feb 6, 2026 14:53:06 PST)

Attest: District Secretary