



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

January 28, 2025

Chairman Entze called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Sutich, Nelson and Urvina; Fire Chief D. Doan; Deputy Chief's P. Oldenburg, N. Langlow, Division Chief S. Peterson, Finance Director K. Hackmeister (virtually), IS Manager T. Wagenmann, Administrative Assistant M. Herzog, and HR Manager, J. Gunder.

APPROVAL OF THE AGENDA

Commissioners Sutich and Nelson moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

Commissioners Sutich and Nelson moved and seconded approval of the absence of Commissioner Wilsie. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Sutich and Nelson moved and seconded approval of the January 14, 2025, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Sutich moved and seconded a motion to approve accounts payable checks #1000 – 1063 and payroll vouchers 201958-201976 and ACH payroll transfers, as outlined in the agenda for a total consideration of \$2,875,531.92. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

STATION 57/53 UPDATE

Chief Doan presented staffing plans for stations 57 & 53 based on concentration versus distribution. Station 53 has both concentration and distribution issues and as of 2/17/25 this station will be staffed more regularly. When construction begins at station 51, staff will move to 53 and extra staff will go to 57. Chief Doan addressed Commissioner questions and concerns regarding the staffing plan.

CHIEFS REPORTS

DC Oldenburg reported:

- Payroll was completed with legacy software and the Tyler Technology conversion timeline and scope is in the process of realignment due to Tyler Technology delays.

DC Langlow reported:

- Firefighters Pattin & Dane returned safely on 1/25/25 from deployment to California.
- A ladder truck committee is being developed to determine if this piece of equipment is necessary.

FC Doan reported:

- South Sound 911 Director resigned.

- Met with Community Development Director and Design Review Board regarding station 51 construction project. Variances were approved however the design of the building was not, based on the dissatisfaction with the look of the building. A redesign of the outside of the building was recommended, to make it more aesthetically pleasing. This will delay the project and will cost additional money that was not anticipated or budgeted. Chief Doan plans to meet with the Mayor next week to discuss why there was a delay in providing this information. Commissioner Nelson would like to address concerns publicly with city council regarding this directive and the additional expense a redesign will require.
- Prevention Specialist/PIO, Tina Curran, is retiring on 1/30/25.
- Chief Doan will be absent at the Commissioner's meeting on 2/11/25 due to attendance at the Western Fire Chief's conference.
- WSRB will be re-rating Fox Island.
- 2025 workplan for Pierce County Fire Chief's was reviewed.

STANDING COMMITTEE REPORTS

FINANCIAL REPORT

- Krystal reported that a financial report should be available by the end of February or early March.

CHAIRMAN'S REPORT

2022 CAPITAL BOND PROJECTS UPDATE

FC Doan reported:

- Working though the final construction punch list for stations 53 & 57.

OLD BUSINESS

NEW BUSINESS

- a. Personal Services Contract for new hire, Leslie Medved, Executive Assistant, was presented by FC Doan.

Commissioner Nelson and Urvina moved and seconded a motion to approve the Personal Services Contract for Leslie Medved. With no further discussion, the **MOTIONS CARRIED** by unanimous roll call vote.

- b. Joint Insurance Purchasing 2025 Amendment was presented by Deputy Chief Oldenburg.

Commissioner Sutich and Nelson moved and seconded a motion to approve the amendment. With no further discussion, the **MOTIONS CARRIED** by unanimous roll call vote.

- c. Deputy Chief Langlow presented an updated Use of Facilities Procedure. No vote necessary.

PUBLIC COMMENT

GOOD OF THE ORDER

- Reminder to Commissioners to submit their timesheet for January 16-31 by February 1, 2025.

SPECIAL INTERESTS/UPCOMING EVENTS

EXECUTIVE SESSION

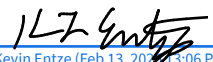
- Pursuant to RCW 42.30.110(1)(g) an executive session was held to review the performance of a public employee.

- Executive session started at 5:58p.m. and ended at 6:30p.m.
- No action was taken.

ADJOURNMENT

The meeting reconvened at 6:30p.m. There being no further business to discuss, Chairman Entze adjourned the meeting at 6:30p.m.

The next regular meeting will be Tuesday, February 11, at 5:00 p.m.

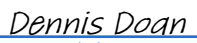

 Kevin Entze (Feb 13, 2025 13:06 PST)
 Chairman/Commissioner


 Joe Urzina (Feb 13, 2025 10:41 PST)
 Commissioner


 Bryce Nelson (Feb 14, 2025 12:36 PST)
 Commissioner


 Alex Wilsie (Feb 13, 2025 15:28 PST)
 Commissioner


 Tom Sutich (Feb 13, 2025 16:27 PST)
 Commissioner


 Dennis Doan (Feb 14, 2025 06:19 PST)
 Attest: District Secretary