COMMISSIONERS' MEETING MINUTES

January 14, 2025

Chairman Entze called the hybrid meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Wilsie, Sutich, Nelson and Urvina (virtually); Fire Chief D. Doan; Deputy Chief's P. Oldenburg, S. Booth, N. Langlow, J. Johnson, Division Chief S. Peterson, Finance Director K. Hackmeister, IAFF Local 3390 President J. Flick, IS Manager T. Wagenmann, and HR Manager, J. Gunder.

APPROVAL OF THE AGENDA

Commissioners Wilsie and Nelson moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

BOARD SECRETARY SWEARING IN

The Board Secretary, Fire Chief, Dennis Doan, was sworn in by Chairman Entze.

COMMISSIONER ABSENCE

Commissioner Wilse will be absent at the Board Meeting on January 28, 2025.

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Wilsie and Nelson moved and seconded approval of the December 10, 2024, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Wilsie moved and seconded a motion to approve accounts payable claims CLM000560-CLM000747, payroll vouchers 201934-201957 and ACH payroll transfers, as outlined in the agenda for a total consideration of $5,328,849.22. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

DC Booth reported:

- Reviewed 2024 service information for the Health/Safety & Prevention Division.
- Cancer blood test will be implemented. Cancer is the #1 cause of firefighter deaths.

DC Oldenburg reported:

- Technology & Communication Specialist position filled with internal candidate who will transition into this position on 2/01/2025.
- Now able to issue our own warrants in the new financial software, and the invoice automation module will create efficiency for invoices and credit cards.

DC Langlow reported:

- Two GHFMO firefighters (Pattin/Dane) deployed on 1/10/25 with Key Peninsula to the California fires. Part of the King/Pierce strike team. This is an 18-day deployment.

- Three entry level firefighters started today. Will be attending the Tacoma Fire Department Academy.

FC Doan reported:

- Working on the 2024 workplan closeout and the 2025 workplan draft. Will present to the Board when complete.
- Title change for Assistant Chief's to Deputy Chief's.
- Welcome Deputy Chief, Nick Langlow.
- Executive Assistant interviews complete and a top candidate has been identified.
- Continue to work on WSRB and rerating Station 53.

STANDING COMMITTEE REPORTS

FINANCIAL REPORT

- Krystal Hackmeister provided audit update. No findings. The Procurement Procedure was updated.

CHAIRMAN'S REPORT

- Chairman Entze thanked Commissioner Joe Urvina for his leadership and for serving as the Board Chair for the past two years.

2022 CAPITAL BOND PROJECTS UPDATE

AC Johnson reported:

- Station 53 – Final cleaning phase.
- Station 57 – Waiting on one issue.
- Station 51 – Working through city variances. Design meeting on 1/23/25.
- Station 50 – All permits received. Started demo.
- Training Bldg. – Foundation concrete pour is complete.
- Training tower – Working on walls.

OLD BUSINESS

NEW BUSINESS

a. Personal Services Contract for new hire, Justin Rudebaugh, Information Systems Sr. Analyst, was presented by DC Oldenburg.

Commissioner Nelson and Wilsie moved and seconded a motion to approve the Personal Services Contract for Justin Rudebaugh. With no further discussion, the **MOTIONS CARRIED** by unanimous roll call vote.

PUBLIC COMMENT

GOOD OF THE ORDER

- Reminder to Commissioners to file annual Personal Financial Affairs (F-1) statement with the Public Disclosure Commission, by April 15, 2025.

SPECIAL INTERESTS/UPCOMING EVENTS

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 5.25 p.m.

The next regular meeting will be Tuesday, January 28, at 5:00 p.m.

Kevin Entze (Jan 31, 2025 18:56 PST)
Chairman/Commissioner

Joe Urvina (Jan 31, 2025 16:39 PST)
Commissioner

Bryce Nelson
Bryce Nelson (Jan 31, 2025 20:58 EST)
Commissioner

Tom Sutich
Tom Sutich (Jan 31, 2025 16:31 PST)
Commissioner

Commissioner

Dennis Doan
Dennis Doan (Jan 31, 2025 18:53 PST)
Attest: District Secretary