



Gig Harbor Fire & Medic One

AGENDA
Commissioners' Meeting
April 22, 2025
5:00 P.M.

1. Call to Order/Pledge of Allegiance
2. Approval of the Agenda
3. Recognitions
 - a. Promotion: Lt. Ryan Kress
4. Commissioner Absence
5. Communications
6. Approve minutes from **March 25, 2025**, Commissioner meeting.
7. Accounts Payable & Payroll Approvals

Accounts Payable (Checks)	
Check #'s 1463 – 1566	\$1,118,022.81
ACCOUNTS PAYABLE TOTALS	\$1,118,022.81

Payroll (Checks & ACH Transfers)	
Check #'s 1450 – 1462	\$507,683.09
ACH Payroll Transfer (Drafts)	\$275,465.45
ACH Payroll Transfer	\$622,452.40
PAYROLL TOTALS	\$1,405,600.94

GRAND TOTAL CHECKS & ACH TRANSFERS	\$2,523,623.75
---	-----------------------

8. Local 3390 Reports
9. Chiefs Reports
10. Standing Committee Reports
11. Chairman's Report
12. 2022 Bond Update
13. **OLD BUSINESS**
14. **NEW BUSINESS**



Gig Harbor Fire & Medic One

15. Open Public Comment (state your name for the record, you will have 3 minutes)

16. **GOOD OF THE ORDER**

17. **SPECIAL INTERESTS/UPCOMING EVENTS**

Adjourn Meeting. Next regular meeting: **Tuesday, May 13, 2025, at 5:00 PM**



Gig Harbor Fire & Medic One

COMMISSIONERS' MEETING MINUTES

April 8, 2025

Chairman Entze called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Wilsie, Sutich, Nelson and Urvina (virtually); Fire Chief D. Doan; Deputy Chief's P. Oldenburg, N. Langlow, J. Johnson, Division Chief S. Peterson, Finance Director K. Hackmeister, HR Manager J. Gunder, Executive Assistant L. Medved, Technology and Communications Specialist M. Herzog, IS Senior Analyst J. Rudebaugh, IAFF Local 3390 Member (virtually), BC Voigt (virtually), and IS Manager T. Wagenmann (virtually).

APPROVAL OF THE AGENDA

Commissioners Sutich and Wilsie moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Wilsie and Sutich moved and seconded approval of the March 25, 2025, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Wilsie moved and seconded a motion to approve accounts payable checks #1382 – 1449, as outlined in the agenda for a total consideration of \$310,945.84. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

DC Langlow reported:

- Recruits have transitioned from EMT school to their first week at the fire academy.
- Welcoming the new physician advisor, Dr. Ben Constance and thanks to Dr. Satterlee for his service with GHFMO.

FC Doan reported:

- Fox Island Bridge open house tonight (DC Booth and Division Chief Westcott attending).
- Attending a roundtable with Executive Ryan Mello this week.
- Partnering with FICRA to serve as the government sponsor for FCC compliance of the AM radio.
- Partnering with GHPD at the "Battle of the Badges" blood drive on May 19.
- Quarterly meetings with the Mayor begin this month.
- Health and Safety held AA interviews and moved forward with testing.
- DC Langlow and DC Oldenburg are coordinating ICS with the City for the Gig Festival.

- Lieutenant A. Curran's last shift is on April 25th; retirement sendoff is the morning of April 26th.
- PSCOC approved the change, though we opposed it due to limited departmental benefit.

STANDING COMMITTEE REPORTS

FINANCIAL REPORT

CHAIRMAN'S REPORT

2022 CAPITAL BOND PROJECTS UPDATE

AC Johnson reported:

- Station 53 – Closing out paperwork; open as staffing allows.
- Station 57 – Obtained occupancy – awaiting logistics support for the move in.
- Station 51 – Received conditional use permit
- Station 50 – Painting is complete, mechanical installations ongoing. Met with furniture supplier today. Awaiting electrical panel delivery for next week's power shutdown (4 days).
- Training Bldg. – Framing is underway.
- Training Tower – Concrete pours on 1st floor. Visited Boise FD's Training Tower with Pease Construction to showcase a similar tower they're building for us.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

GOOD OF THE ORDER

SPECIAL INTERESTS/UPCOMING EVENTS

- WFCA State conference in October. Tulalip resort is now open for reservations.
- Pep-C Emergency preparedness Saturday, April 12th at Gig Harbor High School from 10-3.
- Department lunch hosted by Craig McLaughlin.
- RFA Seminar by Eric Quinn on Saturday, April 12th.

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 5:17 p.m.

The next regular meeting will be April 22, 2025, at 5:00 p.m.

Chairman/Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Attest: District Secretary

DRAFT

Checks/Bank Drafts Issued 4/8/25 - 4/18/25

ACCOUNTS PAYABLE:

					Dollar Amount		TOTAL
Check Numbers:	1450	through	1462	Payroll	\$	507,683.09	\$ 507,683.09
	1463	through	1463	Capital Fund	\$	116,834.91	\$ 116,834.91
	1464	through	1516	General Fund	\$	294,367.10	\$ 294,367.10
	1517	through	1517	Capital Fund	\$	466,597.01	\$ 466,597.01
	1518	through	1564	General Fund	\$	95,203.10	\$ 95,203.10
	1565	through	1566	Capital Fund	\$	145,020.69	\$ 145,020.69
Bank Drafts:	DFT0000839	through	DFT0000846	Payroll	\$	275,465.45	\$ 275,465.45
ACCOUNTS PAYABLE TOTAL:							\$ 1,901,171.35
ACH Payroll Transfer					\$	652,452.40	\$ 652,452.40

GRAND TOTAL ACCOUNTS PAYABLE: \$ 2,553,623.75

** ALL CHECKS WERE PRINTED BY PCFD5 **

CHECK APPROVAL:

April 10, 2025
APPROVED BY Perry Oldenburg

PAYROLL:		Dollar Amount	TOTAL
Check Nos:	1450 through 1462 (Benefit & L&I Monthly Payment)	\$ 507,683.09	\$ 507,683.09
	ACH Payroll Transfer Amount:	\$ 622,452.40	\$ 622,452.40
	Decision Point ACH Payroll Transfer Amount:	\$ 122,033.46	\$ 122,033.46
Div of Child Support	ACH Payroll Transfer Amount:	\$ 439.50	\$ 439.50
	Fidelity ACH Payroll Transfer Amount:	\$ 8,945.00	\$ 8,945.00
	941 ACH Payroll Transfer Amount:	\$ 144,047.49	\$ 144,047.49

GRAND TOTAL ACCOUNTS PAYABLE & PAYROLL: \$ 1,405,600.94



Pierce County Fire Protection District No.5

Check Report

By Check Number

Date Range: 04/08/2025 - 04/18/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
14	Internal Revenue Service - EFTPS	04/10/2025	Bank Draft	0.00	144,047.49	DFT0000839
73	DECISION POINT	04/10/2025	Bank Draft	0.00	40,759.46	DFT0000840
73	DECISION POINT	04/10/2025	Bank Draft	0.00	30,112.39	DFT0000841
73	DECISION POINT	04/10/2025	Bank Draft	0.00	4,562.32	DFT0000842
73	DECISION POINT	04/10/2025	Bank Draft	0.00	46,599.29	DFT0000843
283	DSHS - DIV OF CHILD SUPPORT	04/10/2025	Bank Draft	0.00	439.50	DFT0000844
303	FIDELITY INVESTMENTS	04/10/2025	Bank Draft	0.00	8,445.00	DFT0000845
303	FIDELITY INVESTMENTS	04/10/2025	Bank Draft	0.00	500.00	DFT0000846

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	8	0.00	275,465.45
EFT's	0	0	0.00	0.00
	8	8	0.00	275,465.45

Check Report

Date Range: 04/08/2025 - 04/18/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Pooled Cash-Pooled Cash						
3290	BHT BUSINESS SERVICES INDUSTRY	04/08/2025	Regular	0.00	12,768.87	1450
333	COLUMBIA BANK	04/08/2025	Regular	0.00	25,551.83	1451
107	DEPT LABOR & INDUSTRIES	04/08/2025	Regular	0.00	52,943.81	1452
67	EMPLOYMENT SECURITY DEPT - PFMLA	04/08/2025	Regular	0.00	8,715.90	1453
388	GIG HARBOR PENINSULA FF ASSOCIATION	04/08/2025	Regular	0.00	370.00	1454
3037	LOCAL 3390 GHFUHW TRUST	04/08/2025	Regular	0.00	250,117.45	1455
VEN00085	MICHAEL G. MALAIER, TRUSTEE	04/08/2025	Regular	0.00	100.07	1456
3268	THE HARTFORD	04/08/2025	Regular	0.00	7,874.54	1457
315	TRUSTMARK VOLUNTARY BENEFITS	04/08/2025	Regular	0.00	5,696.87	1458
515	WA CARES FUND - LTC	04/08/2025	Regular	0.00	1,713.05	1459
525	WASHINGTON PER SYSTEM EMP	04/08/2025	Regular	0.00	13,831.03	1460
980	WASHINGTON STATE TREASURER	04/08/2025	Regular	0.00	8,562.50	1461
526	WLEO & FFR SYSTEM EMPE	04/08/2025	Regular	0.00	119,437.17	1462
596	BFC CONSTRUCTION INC	04/08/2025	Regular	0.00	116,834.91	1463
399	ALS SERVICES USA	04/10/2025	Regular	0.00	526.41	1464
379	BOUND TREE MEDICAL LLC	04/10/2025	Regular	0.00	1,123.19	1465
2603	CANOPY WORLD INC	04/10/2025	Regular	0.00	6,015.98	1466
836	CARDINAL HEALTH 112 LLC	04/10/2025	Regular	0.00	3,668.91	1467
3120	CENTRAL WELDING SUPPLY	04/10/2025	Regular	0.00	340.64	1468
3005	CINTAS CORP	04/10/2025	Regular	0.00	703.74	1469
3005	CINTAS CORP	04/10/2025	Regular	0.00	2,687.51	1470
2478	COMCAST	04/10/2025	Regular	0.00	1,039.46	1471
8	CURTIS LN & SONS	04/10/2025	Regular	0.00	3,457.56	1472
3312	CUSTOM PRINTS NW LLC	04/10/2025	Regular	0.00	236.65	1473
474	DM RECYCLING	04/10/2025	Regular	0.00	297.54	1474
186	DRUG FREE BUSINESS	04/10/2025	Regular	0.00	15.00	1475
233	EMS CONNECT	04/10/2025	Regular	0.00	760.50	1476
341	ERIC T QUINN PS	04/10/2025	Regular	0.00	500.00	1477
2256	FERNO WASHINGTON INC	04/10/2025	Regular	0.00	298.71	1478
44	FIDELITY SOLUTIONS	04/10/2025	Regular	0.00	4,751.00	1479
2660	FIRE SERVICE REPAIR LLC	04/10/2025	Regular	0.00	1,622.09	1480
50	FOX ISLAND MUTUAL WATER	04/10/2025	Regular	0.00	135.00	1481
205	GLASSWORKS	04/10/2025	Regular	0.00	729.65	1482
5179	Goodmansen, Keith	04/10/2025	Regular	0.00	630.40	1483
VEN00101	Grail Inc	04/10/2025	Regular	0.00	49,324.00	1484
22	IMS ALLIANCE	04/10/2025	Regular	0.00	13.67	1485
18	LAKEWOOD APPLIANCE LLC	04/10/2025	Regular	0.00	1,496.29	1486
528	LIFE ASSIST INC	04/10/2025	Regular	0.00	178.91	1487
5351	McCaffrey, Andrew M	04/10/2025	Regular	0.00	579.00	1488
5048	Metters, Michael P	04/10/2025	Regular	0.00	594.40	1489
1359	MURREYS DISPOSAL CO INC	04/10/2025	Regular	0.00	1,663.76	1490
5816	Pearson, Evan B	04/10/2025	Regular	0.00	563.60	1491
70	PIERCE COUNTY BUDGET & FINANCE	04/10/2025	Regular	0.00	1,200.00	1492
334	PIROLO, DANA	04/10/2025	Regular	0.00	580.40	1493
98	PRENTICE PERFECT CLEANING LLC	04/10/2025	Regular	0.00	5,600.00	1494
2692	PRINTING SERVICES	04/10/2025	Regular	0.00	129.60	1495
2480	PUBLIC SAFETY TESTING	04/10/2025	Regular	0.00	1,146.00	1496
395	QUEST DIAGNOSTICS	04/10/2025	Regular	0.00	3,915.27	1497
1624	RICE FERGUS MILLER	04/10/2025	Regular	0.00	18,314.94	1498
2554	SNURE SEMINARS	04/10/2025	Regular	0.00	650.00	1499
3179	SOUTH SOUND 911	04/10/2025	Regular	0.00	85,823.18	1500
80	SPRAGUE PEST SOLUTIONS	04/10/2025	Regular	0.00	1,080.10	1501
263	SPRINGBROOK HOLDING CO LLC	04/10/2025	Regular	0.00	960.00	1502
137	SUNBELT RENTALS INC	04/10/2025	Regular	0.00	1,836.34	1503
1957	TITUS WILL FORD	04/10/2025	Regular	0.00	89.98	1504
43	TRA-MINW PS	04/10/2025	Regular	0.00	130.00	1505
171	ULINE	04/10/2025	Regular	0.00	206.84	1506
588	UNITED SITE SERVICES	04/10/2025	Regular	0.00	900.68	1507
203	US BANK	04/10/2025	Regular	0.00	63,813.84	1508
979	WASHINGTON STATE PATROL	04/10/2025	Regular	0.00	3,250.00	1509

Check Report

Date Range: 04/08/2025 - 04/18/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1474	WASHINGTON WATER SERVICE - 1	04/10/2025	Regular	0.00	355.62	1510
496	WESCOTT, THOMAS	04/10/2025	Regular	0.00	514.60	1511
1820	WESTBAY AUTO PARTS	04/10/2025	Regular	0.00	992.51	1512
91	WFCA - WA FIRE COMM ASSN	04/10/2025	Regular	0.00	1,370.00	1513
3004	WILCOX & FLEGEL	04/10/2025	Regular	0.00	15,248.18	1514
1962	WOTHERSPOON, ROBERT	04/10/2025	Regular	0.00	1,706.85	1515
5817	Wright, John W	04/10/2025	Regular	0.00	598.60	1516
VEN00040	Pease Construction	04/10/2025	Regular	0.00	466,597.01	1517
19	PENINSULA LIGHT CO - ELECTRIC	04/14/2025	Regular	0.00	23,059.16	1518
557	AT&T MOBILITY	04/18/2025	Regular	0.00	6,811.58	1519
1122	BAKER, MARK	04/18/2025	Regular	0.00	580.40	1520
379	BOUND TREE MEDICAL LLC	04/18/2025	Regular	0.00	333.30	1521
VEN00055	Brighthorizon Lawn Care	04/18/2025	Regular	0.00	5,588.77	1522
836	CARDINAL HEALTH 112 LLC	04/18/2025	Regular	0.00	25.25	1523
3120	CENTRAL WELDING SUPPLY	04/18/2025	Regular	0.00	537.15	1524
1239	CENTURYLINK	04/18/2025	Regular	0.00	960.40	1525
3009	CHS NORTHWEST	04/18/2025	Regular	0.00	957.16	1526
3005	CINTAS CORP	04/18/2025	Regular	0.00	1,290.83	1527
3005	CINTAS CORP	04/18/2025	Regular	0.00	229.14	1528
37	CLAIBORNE, LARRY	04/18/2025	Regular	0.00	272.70	1529
2478	COMCAST	04/18/2025	Regular	0.00	119.98	1530
2332	COPELAND, ROBERT	04/18/2025	Regular	0.00	185.00	1531
261	DOBBS PETERBILT - TACOMA 1	04/18/2025	Regular	0.00	921.27	1532
489	DTG RECYCLE	04/18/2025	Regular	0.00	96.93	1533
3159	FLAGS A FLYING	04/18/2025	Regular	0.00	71.55	1534
542	GALLS LLC	04/18/2025	Regular	0.00	3,506.73	1535
52	GIG HARBOR CITY OF	04/18/2025	Regular	0.00	1,680.84	1536
517	GRAINGER	04/18/2025	Regular	0.00	1,003.54	1537
2788	GRAY LUMBER CO	04/18/2025	Regular	0.00	1,163.21	1538
3125	HARBOR AUDIOLOGY	04/18/2025	Regular	0.00	95.00	1539
3083	HONEYWELL ANALYTICS INC	04/18/2025	Regular	0.00	1,547.85	1540
2283	HUGHES FIRE EQUIPMENT INC	04/18/2025	Regular	0.00	1,163.72	1541
53	LABORATORY CORP OF AMERICA	04/18/2025	Regular	0.00	70.80	1542
212	LAWSON PRODUCTS	04/18/2025	Regular	0.00	202.82	1543
587	LEVEL 3 COMMUNICATIONS LLC	04/18/2025	Regular	0.00	2,161.90	1544
528	LIFE ASSIST INC	04/18/2025	Regular	0.00	5,324.71	1545
529	MACDONALD MILLER FACILITY SOLUTIONS LLC	04/18/2025	Regular	0.00	1,237.87	1546
1019	MAIL PLUS COPIES	04/18/2025	Regular	0.00	463.58	1547
1359	MURREYS DISPOSAL CO INC	04/18/2025	Regular	0.00	553.67	1548
3118	PACIFIC POWERSHIFTS	04/18/2025	Regular	0.00	483.57	1549
215	PAPE KENWORTH NORTHWEST	04/18/2025	Regular	0.00	112.19	1550
534	PCRCD LLC	04/18/2025	Regular	0.00	279.81	1551
70	PIERCE COUNTY BUDGET & FINANCE	04/18/2025	Regular	0.00	11,998.51	1552
420	POMPS TIRE SERVICE INC	04/18/2025	Regular	0.00	392.76	1553
99	SEAWESTERN INC	04/18/2025	Regular	0.00	331.82	1554
80	SPRAGUE PEST SOLUTIONS	04/18/2025	Regular	0.00	216.02	1555
600	SYSTEMS DESIGN WEST LLC	04/18/2025	Regular	0.00	7,348.66	1556
129	TELEFLEX LLC	04/18/2025	Regular	0.00	1,466.41	1557
3154	TRUE NORTH EQUIPMENT	04/18/2025	Regular	0.00	817.47	1558
171	ULINE	04/18/2025	Regular	0.00	512.05	1559
532	US BANK - INSTANT CARD	04/18/2025	Regular	0.00	2,963.41	1560
654	WASHINGTON AUDIOLOGY SERVICES	04/18/2025	Regular	0.00	5,054.30	1561
1474	WASHINGTON WATER SERVICE - 1	04/18/2025	Regular	0.00	123.89	1562
1820	WESTBAY AUTO PARTS	04/18/2025	Regular	0.00	117.42	1563
2688	ACUITY SPECIALTY PRODUCTS INC	04/18/2025	Regular	0.00	768.00	1564
596	BFC CONSTRUCTION INC	04/18/2025	Regular	0.00	128,319.13	1565

Check Report

Date Range: 04/08/2025 - 04/18/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
44	FIDELITY SOLUTIONS	04/18/2025	Regular	0.00	16,701.56	1566

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	317	117	0.00	1,625,705.90
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	317	117	0.00	1,625,705.90

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	317	117	0.00	1,625,705.90
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	8	8	0.00	275,465.45
EFT's	0	0	0.00	0.00
	325	125	0.00	1,901,171.35

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	4/2025	1,901,171.35
			1,901,171.35

Authorization Signatures

Pierce County Fire District 5

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the district, and that I am authorized to authenticate and certify to said claim.

Chair

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary