GIG HARBOR FIRE & MEDIC ONE

Board of Fire Commissioners Meeting Agenda
Date: August 11, 2026
Time: 5:00 p.m.

1. Call to Order/Pledge of Allegiance
2. Approval of the Agenda
3. Commissioner Absence
4. Communications
5. Approve minutes from **July 28, 2026,** Commissioner meeting.
6. Accounts Payable & Payroll Approvals

Accounts Payable (Checks)	
Check #'s 4072-4104; 4117-4160	$437,820.00
ACCOUNTS PAYABLE TOTALS	**$437,820.00**

Payroll (Checks & ACH Transfers)	
Check #'s 4105 - 4116	$506,297.52
ACH Payroll Transfer (Drafts)	$294,832.03
ACH Payroll Transfer	$646,147.88
PAYROLL TOTALS	**$1,447,277.43**

GRAND TOTAL CHECKS & ACH TRANSFERS	**$1,885,097.43**

7. Local 3390 Reports
8. Chiefs Reports
9. Standing Committee Reports
10. Financial Report – Krystal Hackmeister
11. Chairman's Report
12. 2022 Bond Update

13. **OLD BUSINESS**

14. **NEW BUSINESS**

    a. Fire Inspector Presentation, FF/EMT Jake Huscroft

15. Open Public Comment (state your name for the record, you will have 3 minutes)

16. GOOD OF THE ORDER

17. SPECIAL INTERESTS/UPCOMING EVENTS

18. EXECUTIVE SESSION

Pursuant to RCW 42.30.140(4)(b) to discuss collective bargaining.

Adjourn Meeting. Next regular meeting: **Tuesday, August 25, 2026, at 5:00 PM**

GIG HARBOR FIRE & MEDIC ONE

Board of Fire Commissioners Meeting Minutes
Date: July 28, 2026

Chairman Entze called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Urvina, Hayden, and Fleming (virtually); Fire Chief D. Doan; Deputy Chiefs P. Oldenburg, N. Langlow, T. Wescott, Division Chief S. Peterson, Finance Director K. Hackmeister, IAFF Local 3390 President M. Collins, IS Manager T. Wagenmann, Technology & Communications Specialist M. Herzog, EA L. Medved, and LT D. Hughes.

APPROVAL OF THE AGENDA

Commissioners Hayden and Urvina moved and seconded approval of the agenda. With no further discussion, the MOTION CARRIED by unanimous roll call vote.

COMMISSIONER ABSENCE

Commissioner Urvina moved to excuse Commissioner Nelson's absence from the July 28, 2026, meeting. Commissioner Fleming seconded. With no further discussion, the MOTION CARRIED by unanimous roll call vote.

Chairman Entze notified the board he will be absent from the September 8, 2026, meeting.

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Urvina and Hayden moved and seconded approval of the 7/14/2026 meeting minutes. With no further discussion, the MOTION CARRIED by unanimous roll call vote.

Commissioners Urvina and Fleming moved and seconded approval of payable checks #4006 – 4039, 4050 – 4071 and payroll checks #4040 – 4049 and ACH payroll transfers, as outlined in the agenda for a total consideration of $1,392,610.96. With no further discussion, the MOTION CARRIED by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

FC Doan reported:

- A film crew was in town over the weekend and requested a tour of the stations. They are currently in the scouting phase of their project. BC Falk provided the tour, and the crew expressed interest in using Station 52 for future production.

DRAFT

- Eric Tuott was selected as Deputy Chief. Janelle will lead the hiring and onboarding process and Leslie will assist with the personal services contract, which will come before the board for approval.
- Leslie is working on revamping board meeting procedures and researching best practices, including outreach to the District's attorney and other agencies for guidance.

DC Oldenburg reported:

- Facilities Technician position has received 11 applicants to date; the posting closes 8/14.
- Electronic Communications System Technician position is open through 8/3, and applicants are currently being reviewed.

DC Langlow reported:

- Interviews for the AA position are being scheduled.
- FF/PM Dana Pirolo is the only remaining member on deployment in Colorado and is scheduled to travel home on Friday.
- Validation work on the training tower is expected to continue over the next few weeks.
- A small house fire occurred in the Station 59 area since the last meeting. The house was vacant. B Shift crews were recognized for their quick work in keeping the fire contained to a small area.

DC Wescott reported:

- CJ Martin attended the UL FSRI symposium in Chicago, made possible through Xplorlabs, which supports delivering fire-related science curriculum in middle schools. Xplorlabs will send representatives here to meet with the school district to discuss expanding the program.
- Division Chief Phillips is heading up the Wildfire Neighbors residential assessment program, which the District has taken on independent of DNR. Residents can sign up on the updated website for a free, non-binding inspection. Commissioner Entze asked whether insurance companies factor these assessments into coverage; they do not in Washington, but some states are beginning to.

STANDING COMMITTEE REPORTS

FINANCIAL REPORT

- The May 2026 financial report was presented and reflects typical activity.
- Bond fund expenses for Stations 58 and 59 relate to design costs.
- Non-bond fund expenditures reflect fleet replacement, specifically payment for the arrival of the water tender.

2022 CAPITAL BOND PROJECTS UPDATE

FC Doan reported:

- Training Tower: The transition to training and operations is in process.
- Station 51: Walls are going up and steel is being delivered; the project is moving quickly.
- Station 58/59: RFM is working on the cost-benefit analysis of rebuild vs remodel. DC Johnson will provide more details in the coming weeks.

OLD BUSINESS

NEW BUSINESS

Retiree Medical Program – Lt. D. Hughes

Lieutenant Hughes came before the Board to explain the circumstances surrounding his decision to rescind his original retirement notice and to request that the Board consider his case for an exception. He noted that family circumstances have since changed and he now plans to retire.

Commissioners Urvina and Hayden moved and seconded approval. With no further discussion, the MOTION CARRIED by unanimous roll call vote.

PUBLIC COMMENT

GOOD OF THE ORDER

Commissioner Fleming requested that BCs and Ops collect instances where a ladder truck or boat would have been useful, to help justify the need for those resources.

SPECIAL INTERESTS/UPCOMING EVENTS

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 5:24 p.m. The next regular meeting will be 8/11/2026 at 5:00 p.m.

_____

Chairman/Commissioner

_____

Commissioner

_____

Commissioner

_____

Commissioner

_____

Commissioner

_____

Attest: District Secretary

Checks/Bank Drafts
7/26/26 - 8/10/26

ACCOUNTS PAYABLE:						**Dollar Amount**		**TOTAL**
Bank Drafts:	DFT0001742	through	DFT0001752	8/10 Payroll	$	294,832.03	$	294,832.03
	TOTAL BANK DRAFTS:				**$**	**294,832.03**	**$**	**294,832.03**
Check Numbers:	4072	through	4101	General	$	118,194.59	$	118,194.59
	4102	through	4104	Capital	$	152,859.06	$	152,859.06
	4105	through	4116	8/10 Payroll	$	506,297.52	$	506,297.52
	4117	through	4157	General	$	157,121.69	$	157,121.69
	4158	through	4160	Capital	$	9,644.66	$	9,644.66
	TOTAL CHECKS:				**$**	**944,117.52**	**$**	**944,117.52**
ACCOUNTS PAYABLE TOTAL:							**$**	**1,238,949.55**
ACH Payroll Transfer :				8/10/26 Payroll	$	646,147.88	$	646,147.88
					GRAND TOTAL:		**$**	**1,885,097.43**

**** ALL CHECKS WERE PRINTED BY PCFD5 ****

Pierce County Fire Protection District No.5

Check Report

By Check Number

Date Range: 07/26/2026 - 08/10/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
73	DECISION POINT	08/10/2026	Bank Draft	0.00	46,891.90	DFT0001742
73	DECISION POINT	08/10/2026	Bank Draft	0.00	35,095.51	DFT0001743
73	DECISION POINT	08/10/2026	Bank Draft	0.00	38,528.50	DFT0001744
73	DECISION POINT	08/10/2026	Bank Draft	0.00	4,375.05	DFT0001745
283	DSHS - DIV OF CHILD SUPPORT	08/10/2026	Bank Draft	0.00	439.50	DFT0001746
303	FIDELITY INVESTMENTS	08/10/2026	Bank Draft	0.00	4,968.08	DFT0001747
303	FIDELITY INVESTMENTS	08/10/2026	Bank Draft	0.00	500.00	DFT0001748
303	FIDELITY INVESTMENTS	08/10/2026	Bank Draft	0.00	4,325.00	DFT0001749
14	Internal Revenue Service - EFTPS	08/10/2026	Bank Draft	0.00	29,659.98	DFT0001750
14	Internal Revenue Service - EFTPS	08/10/2026	Bank Draft	0.00	585.62	DFT0001751
14	Internal Revenue Service - EFTPS	08/10/2026	Bank Draft	0.00	129,462.89	DFT0001752

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	11	11	0.00	294,832.03
EFT's	0	0	0.00	0.00
	11	**11**	**0.00**	**294,832.03**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Pooled Cash-Pooled Cash						
3255	ACURA SYSTEMS INTERNATIONAL INC	07/31/2026	Regular	0.00	69,778.55	4072
425	BLUECOSMO	07/31/2026	Regular	0.00	382.88	4073
2603	CANOPY WORLD INC	07/31/2026	Regular	0.00	1,763.19	4074
836	CARDINAL HEALTH 112 LLC	07/31/2026	Regular	0.00	1,849.57	4075
VEN00156	Carolyn J. Martin	07/31/2026	Regular	0.00	152.95	4076
1239	CENTURYLINK	07/31/2026	Regular	0.00	143.04	4077
3005	CINTAS CORP	07/31/2026	Regular	9.29	493.46	4078
3005	CINTAS CORP	07/31/2026	Regular	50.45	2,680.04	4079
609	Colin Shaughnessy	07/31/2026	Regular	0.00	36.74	4080
2478	COMCAST	07/31/2026	Regular	0.00	10.56	4081
8	CURTIS LN & SONS	07/31/2026	Regular	0.00	261.56	4082
261	DOBBS PETERBILT - TACOMA 1	07/31/2026	Regular	0.00	1,618.20	4083
3131	DON SMALL & SONS OIL	07/31/2026	Regular	0.00	811.66	4084
44	FIDELITY SOLUTIONS	07/31/2026	Regular	0.00	2,130.98	4085
542	GALLS LLC	07/31/2026	Regular	0.00	679.55	4086
517	GRAINGER	07/31/2026	Regular	0.00	160.27	4087
2283	HUGHES FIRE EQUIPMENT INC	07/31/2026	Regular	0.00	1,944.00	4088
528	LIFE ASSIST INC	07/31/2026	Regular	0.00	1,802.04	4089
529	MACDONALD MILLER FACILITY SOLUTIONS LLC	07/31/2026	Regular	0.00	3,440.22	4090
VEN00107	Momentum Telecom Inc	07/31/2026	Regular	0.00	877.94	4091
19	PENINSULA LIGHT CO - ELECTRIC	07/31/2026	Regular	0.00	3,952.75	4092
1087	PUGET SOUND ENERGY	07/31/2026	Regular	0.00	186.00	4093
VEN00170	Rugged Solutions America LLC	07/31/2026	Regular	0.00	178.96	4094
80	SPRAGUE PEST SOLUTIONS	07/31/2026	Regular	0.00	340.53	4095
VEN00028	Stryker Medical	07/31/2026	Regular	0.00	4,679.87	4096
VEN00173	Summit Law Group, PLLC	07/31/2026	Regular	0.00	9,871.02	4097
1957	TITUS WILL FORD	07/31/2026	Regular	0.00	765.84	4098
1945	UNIFIED OFFICE SERVICES	07/31/2026	Regular	0.00	3,059.65	4099
1474	WASHINGTON WATER SERVICE - 1	07/31/2026	Regular	0.00	518.70	4100
3213	ZOLL MEDICAL CORPORATION	07/31/2026	Regular	0.00	3,623.87	4101
VEN00034	Cochran Inc.	07/31/2026	Regular	0.00	20,891.69	4102
2410	MUNICIPAL EMERGENCY SVC	07/31/2026	Regular	0.00	115,436.12	4103
1624	RICE FERGUS MILLER	07/31/2026	Regular	0.00	16,531.25	4104
3290	BHT BUSINESS SERVICES INDUSTRY	08/06/2026	Regular	0.00	14,353.75	4105
333	COLUMBIA BANK	08/06/2026	Regular	0.00	25,321.99	4106
107	DEPT LABOR & INDUSTRIES	08/06/2026	Regular	0.00	49,449.14	4107
67	EMPLOYMENT SECURITY DEPT - PFMLA	08/06/2026	Regular	0.00	11,209.96	4108
3037	Gig Harbor Firefighters Union Health and Welfa	08/06/2026	Regular	0.00	247,300.86	4109
388	GIG HARBOR PENINSULA FF ASSOCIATION	08/06/2026	Regular	0.00	415.00	4110
3268	THE HARTFORD	08/06/2026	Regular	0.00	8,106.31	4111
315	TRUSTMARK VOLUNTARY BENEFITS	08/06/2026	Regular	0.00	5,004.39	4112
515	WA CARES FUND - LTC	08/06/2026	Regular	0.00	1,987.92	4113
526	WA State Treasurer Dept of Retirement System	08/06/2026	Regular	0.00	124,259.46	4114
525	WASHINGTON PER SYSTEM EMP	08/06/2026	Regular	0.00	11,226.24	4115
980	WASHINGTON STATE TREASURER	08/06/2026	Regular	0.00	7,662.50	4116
VEN00098	Benjamin Constance PLLC	08/07/2026	Regular	0.00	4,666.67	4117
108	C.W. NIELSEN MFG. CORP.	08/07/2026	Regular	0.00	66,788.50	4118
836	CARDINAL HEALTH 112 LLC	08/07/2026	Regular	0.00	435.45	4119
2059	CBS REPORTING INC	08/07/2026	Regular	0.00	457.67	4120
3120	CENTRAL WELDING SUPPLY	08/07/2026	Regular	0.00	871.56	4121
1239	CENTURYLINK	08/07/2026	Regular	0.00	108.87	4122
3005	CINTAS CORP	08/07/2026	Regular	20.86	1,107.78	4123
3005	CINTAS CORP	08/07/2026	Regular	4.83	256.55	4124
37	CLAIBORNE, LARRY	08/07/2026	Regular	0.00	298.60	4125
2433	COCHRANE, ANDY	08/07/2026	Regular	0.00	100.00	4126
2478	COMCAST	08/07/2026	Regular	0.00	1,170.54	4127
2332	COPELAND, ROBERT	08/07/2026	Regular	0.00	202.90	4128
274	CUMMINS SALES AND SERVICE	08/07/2026	Regular	0.00	887.24	4129
261	DOBBS PETERBILT - TACOMA 1	08/07/2026	Regular	0.00	30.26	4130
3131	DON SMALL & SONS OIL	08/07/2026	Regular	0.00	2,135.42	4131

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
350	EAN SERVICES LLC	08/07/2026	Regular	0.00	679.17	4132
233	EMS CONNECT	08/07/2026	Regular	0.00	850.98	4133
397	FIRE PROTECTION PUBLICATIONS	08/07/2026	Regular	0.00	703.74	4134
2820	FOSTER, CHAD	08/07/2026	Regular	0.00	74.00	4135
542	GALLS LLC	08/07/2026	Regular	0.00	3,985.37	4136
376	GOODMAN, CHRIS	08/07/2026	Regular	0.00	202.90	4137
2283	HUGHES FIRE EQUIPMENT INC	08/07/2026	Regular	0.00	2,187.02	4138
2661	INDUSTRIAL SCIENTIFIC CORP	08/07/2026	Regular	0.00	1,888.77	4139
353	JOHN A CAMPBELL MD PC	08/07/2026	Regular	0.00	10,662.00	4140
3225	KELLEY CREATE - LEASE PYMTS	08/07/2026	Regular	0.00	2,112.38	4141
298	KIMBALLS HANDS ON DETAILING LLC	08/07/2026	Regular	0.00	195.29	4142
528	LIFE ASSIST INC	08/07/2026	Regular	0.00	1,299.53	4143
529	MACDONALD MILLER FACILITY SOLUTIONS LLC	08/07/2026	Regular	0.00	8,047.38	4144
2410	MUNICIPAL EMERGENCY SVC	08/07/2026	Regular	0.00	598.41	4145
19	PENINSULA LIGHT CO - ELECTRIC	08/07/2026	Regular	0.00	436.83	4146
572	PITNEY BOWES INC	08/07/2026	Regular	0.00	172.52	4147
420	POMPS TIRE SERVICE INC	08/07/2026	Regular	0.00	1,084.92	4148
387	READY REBOUND	08/07/2026	Regular	0.00	21,450.00	4149
80	SPRAGUE PEST SOLUTIONS	08/07/2026	Regular	0.00	429.04	4150
137	SUNBELT RENTALS INC	08/07/2026	Regular	0.00	812.87	4151
600	SYSTEMS DESIGN WEST LLC	08/07/2026	Regular	0.00	9,179.64	4152
1957	TITUS WILL FORD	08/07/2026	Regular	0.00	114.57	4153
171	ULINE	08/07/2026	Regular	0.00	957.60	4154
1474	WASHINGTON WATER SERVICE - 1	08/07/2026	Regular	0.00	806.54	4155
1820	WESTBAY AUTO PARTS	08/07/2026	Regular	0.00	626.78	4156
3004	WILCOX & FLEGEL	08/07/2026	Regular	0.00	8,045.43	4157
VEN00152	Emergency Vehicle Solutions LLC	08/07/2026	Regular	0.00	329.10	4158
171	ULINE	08/07/2026	Regular	0.00	2,164.38	4159
2088	WHELEN ENGINEERING CO INC	08/07/2026	Regular	0.00	7,151.18	4160

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	201	89	85.43	944,117.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	201	**89**	**85.43**	**944,117.52**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	201	89	85.43	944,117.52
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	11	11	0.00	294,832.03
EFT's	0	0	0.00	0.00
	212	**100**	**85.43**	**1,238,949.55**

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	7/2026	271,053.65
999	Pooled Cash	8/2026	967,895.90
			1,238,949.55

Authorization Signatures

Pierce County Fire District 5

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the district, and that I am authorized to authenticate and certify to said claim.

Chair

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary

Pierce County Fire Protection District No.5
Monthly Financial Dashboard Report
Jun-2026 June 30, 2026 Unaudited

OPERATING REVENUES	Budget	June	YTD	% of Budget	Highlights:
Taxes	42,072,359	293,506	23,233,372	55%	
Intergovernmental	1,510,941	1,036,205	1,604,182	106%	
Charges for Service	2,760,000	208,151	1,474,837	53%	
Other/Non-Revenue	346,700	56,073	233,358	67%	
Total Revenues:	46,690,000	1,593,935	26,545,749	57%	

OPERATING EXPENSES:	Budget	June	YTD	% of Budget	Highlights:
Salaries	26,494,588	2,097,083	12,359,851	47%	
Benefits	7,551,823	613,918	3,683,929	49%	
Supplies	2,183,533	138,913	631,172	29%	
Services	4,940,247	340,014	1,755,727	36%	
Transfers/Other Decreases	5,519,809	-	2,099,999	38%	Planned Capital & Debt Payments
Total Expenses:	46,690,000	3,189,928	20,530,678	44%	

EXPENSES BY DIVISION:	Budget	June	YTD	% of Budget	Highlights:
Legislative	361,722	22,853	128,115	35%	
Finance & Admin	4,918,829	430,515	2,088,728	42%	
Operations	28,703,960	2,170,775	13,178,681	46%	
Logistics	5,223,417	340,589	1,989,968	38%	
Health & Safety	1,922,282	196,766	865,094	45%	
Capital/Bond	39,981	28,430	180,092	450%	Planned Reimbursement to Capital Fund
Transfers	5,519,809	-	2,099,999	38%	Planned Transfers to other Funds
Total Expenses:	46,690,000	3,189,928	20,530,678	44%	

CAPITAL FUND (BOND):	Budget	June	YTD	% of Budget	Highlights:
Project Management	514,231	-	3,500	1%	
Training Campus	4,572,180	482,493	3,495,104	76%	Nearing completion Q3
Station 51	10,508,426	-	2,514,270	24%	
Station 53	-	2,310	2,738	-	
Station 57	-	2,310	2,310	-	
Station 59	950,000	4,774	15,986	2%	
Station 58	950,000	4,774	17,229	2%	
Total Bond Projects:	17,494,837	496,662	6,051,137	35%	

CAPITAL FUND (NON-BOND)	Budget	June	YTD	% of Budget	Highlights:
Capital (Multi-location)	340,000	-	-	0%	
Station 50	100,000	-	15,816	16%	
Station 56	150,000	-	-	0%	
Station 52	150,000	-	-	0%	
Station 55	1,685,000	-	113,889	7%	Project out for Bid in Q3.
Fleet Replacement	2,714,497	185,729	842,535	31%	Asset arrival expected in Q3/Q4.
Equipment Replacement	910,000	-	44,044	5%	
Total Capital Projects:	6,049,497	185,729	1,016,284	6%	

ENDING CASH:	12/31/2024	12/31/2025	6/30/2026	Highlights:
General Expense	19,280,485	18,677,748	18,698,054	
Reserve Fund	9,052,001	8,388,559	8,388,559	Reserve Policy & Commitments
Capital Fund	41,823,903	40,106,562	40,120,725	*Restricted use for eligible projects
Debt Fund (GO BOND)	77,763	1,543,499	1,543,499	*Restricted for debt service payments
Total:	70,234,151	68,716,368	68,750,837	