AGENDA
Commissioners' Meeting
May 27, 2025
5:00 P.M.

1. Call to Order/Pledge of Allegiance
2. Approval of the Agenda
3. Commissioner Absence
4. Communications
5. Approve minutes from **May 13, 2025,** Commissioner meeting.
6. Accounts Payable & Payroll Approvals

Accounts Payable (Checks)	
Check #'s 1680 - 1720 & 1732 - 1770	$1,188,344.65
ACCOUNTS PAYABLE TOTALS	**$1,188,344.65**

Payroll (Checks & ACH Transfers)	
Check #'s 1721 - 1731	$309,560.72
ACH Payroll Transfer (Drafts)	$264,238.25
ACH Payroll Transfer	$632,455.32
PAYROLL TOTALS	**$1,206,254.29**

GRAND TOTAL CHECKS & ACH TRANSFERS	**$2,394,598.94**

7. Local 3390 Reports
8. Chiefs Reports
9. Standing Committee Reports
10. Chairman's Report
11. 2022 Bond Update
12. **OLD BUSINESS**
13. **NEW BUSINESS**

14. Open Public Comment (state your name for the record, you will have 3 minutes)

15. **GOOD OF THE ORDER**

16. **SPECIAL INTERESTS/UPCOMING EVENTS**
    - Craig McLaughlin Appreciation Lunch on Friday, 5/30, 11AM-2PM
    - Station 53 Open House on Saturday, 5/31, 9AM-Noon
    - WFCA Spring Series Conference in Chelan, WA on Saturday, 6/7
    - PenMet Parks Recreation Center Ribbon Cutting Ceremony on Tuesday, 6/17, 4:30PM Reception, 5PM Ceremony

Adjourn Meeting. Next regular meeting: **Tuesday, June 10, 2025, at 5:00 PM**

COMMISSIONERS' MEETING MINUTES

May 13, 2025

Chairman Entze called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance.

Present: Commissioners Entze, Wilsie, Sutich, Nelson and Urvina (virtually); Fire Chief D. Doan (virtually); Deputy Chief's P. Oldenburg, N. Langlow, Division Chief S. Peterson, IS Manager T. Wagenmann, Technology and Communications Specialist M. Herzog, Executive Assistant L. Medved, and L3390 President J. Flick (virtually).

APPROVAL OF THE AGENDA

Commissioners Sutich and Nelson moved and seconded approval of the agenda. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

COMMISSIONER ABSENCE

COMMUNICATIONS

MINUTES AND VOUCHERS

Commissioners Sutich and Nelson moved and seconded approval of the April 22, 2025, meeting minutes. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

Commissioners Nelson and Wilsie moved and seconded a motion to approve accounts payable checks #1578 – 1621 and #1636 – 1679, and payroll checks #1567 – 1577 and #1622 – 1635, and ACH payroll transfers, as outlined in the agenda for a total consideration of $2,980,130.91. With no further discussion, the **MOTION CARRIED** by unanimous roll call vote.

LOCAL 3390 REPORTS

CHIEFS REPORTS

DC Oldenburg reported:

- Lateral recruiting deadline June 6; virtual information sessions on May 27-28. We currently have 14 applicants.
- Payroll go-live this week.

DC Langlow reported:

- Station 53 Open House on May 31 from 9AM-12PM.
- Craig McLaughlin lunch event on May 30 from 11AM-2PM.
- SS911 early send point pilot began on April 15 to improve call processing by getting first apparatus out faster. Addressing an Early Send Point issue causing GH units to be dispatched to some alarms ahead of Key Pen. Will be working with Dist. 16 and SS911.
- Implemented a tiered response system for alpha-level calls 6-7 months ago. Most are now engine-only dispatches for low-acuity calls, with medics added if transport is needed. This helps keep medic units available for higher-acuity calls and reduces unnecessarily wake-ups. While there's no industry benchmark, about 50% of alpha calls have resulted in transport, and the approach appears effective.

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STANDING COMMITTEE REPORTS

FINANCIAL REPORT

CHAIRMAN'S REPORT

2022ITAL BOND PROJECTS UPDATE

DC Johnson reported:

- Stations 53/57 – Hoping to close out the project by end of month.
- Training Campus – Support roof framing is complete, sheeting is nearly done, and work continues on the app bay side. Front tower backfill is finished, and support work is ongoing for first-floor concrete pour. Propane coordination for burn props has begun.
- Station 50 – Staff moved back into the building, thanks to logistics and IT support, and are working through a punch list of remaining items.
- Station 51 – Permitting work is ongoing, with continued discussions with the city and efforts to schedule a meeting with the City Engineer and Building Official.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

GOOD OF THE ORDER

SPECIAL INTERESTS/UPCOMING EVENTS

- Mock crash at Gig Harbor High School on Friday, May 23rd**.**

ADJOURNMENT

There being no further business to discuss, Chairman Entze adjourned the meeting at 5:11 p.m.

The next regular meeting will be Tuesday, May 27, at 5:00 p.m.

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Chairman/Commissioner

_____
Commissioner

_____
Commissioner

_____
Commissioner

_____

Commissioner

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Attest: District Secretary

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Checks/Bank Drafts
Issued 5/16/25 - 5/23/25

ACCOUNTS PAYABLE:						**Dollar Amount**		**TOTAL**
Bank Drafts:	DFT0001116	through	DFT0001119	5/23/25 Payroll	$	264,238.25	$	264,238.25
Check Numbers:	1680	through	1681	Capital Fund	$	196,893.82	$	196,893.82
	1682	through	1718	General Fund	$	289,832.32	$	289,832.32
	1719	through	1719	Capital Fund	$	3,510.00	$	3,510.00
	1720	through	1720	General Fund	$	8,931.25	$	8,931.25
	1721	through	1731	Payroll	$	309,560.72	$	309,560.72
	1732	through	1768	General Fund	$	138,216.78	$	138,216.78
	1769	through	1770	Capital Fund	$	550,960.48	$	550,960.48
	TOTAL CHECKS				**$**	**1,497,905.37**	**$**	**1,497,905.37**
ACCOUNTS PAYABLE TOTAL:							**$**	**1,762,143.62**
ACH Payroll Transfer - 5/23/25					$	632,455.32	$	632,455.32
						GRAND TOTAL:	**$**	**2,394,598.94**

**** ALL CHECKS WERE PRINTED BY PCFD5 ****

CHECK APPROVAL:

May 23, 2025
APPROVED BY Perry Oldenburg

PAYROLL:			**Dollar Amount**	**TOTAL**
Check Nos:	1721	1731	$ 309,560.72	$ 309,560.72
	(Benefit & L&I Monthly Payment)			
		ACH Payroll Transfer Amount:	$ 632,455.32	$ 632,455.32
	Decision Point	ACH Payroll Transfer Amount:	$ 121,662.02	$ 121,662.02
	Div of Child Support	ACH Payroll Transfer Amount:	$ 439.50	$ 439.50
	Fidelity	ACH Payroll Transfer Amount:	$ 8,945.00	$ 8,945.00
	941	ACH Payroll Transfer Amount:	$ 133,191.74	$ 133,191.74

GRAND TOTAL ACCOUNTS PAYABLE & PAYROLL: $ 1,206,254.30

Pierce County Fire Protection District No.5

Check Report

By Check Number

Date Range: 05/16/2025 - 05/23/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
73	DECISION POINT	05/23/2025	Bank Draft	0.00	121,662.01	DFT0001116
283	DSHS - DIV OF CHILD SUPPORT	05/23/2025	Bank Draft	0.00	439.50	DFT0001117
303	FIDELITY INVESTMENTS	05/23/2025	Bank Draft	0.00	8,945.00	DFT0001118
14	Internal Revenue Service - EFTPS	05/23/2025	Bank Draft	0.00	133,191.74	DFT0001119

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	4	0.00	264,238.25
EFT's	0	0	0.00	0.00
	15	**4**	**0.00**	**264,238.25**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Pooled Cash-Pooled Cash						
VEN00040	Pease Construction	05/16/2025	Regular	0.00	103,356.57	1680
1624	RICE FERGUS MILLER	05/16/2025	Regular	0.00	93,537.25	1681
VEN00110	Annika Jackson	05/16/2025	Regular	0.00	45.00	1682
557	AT&T MOBILITY	05/16/2025	Regular	0.00	4,722.43	1683
329	BRUESS, JENNIFER	05/16/2025	Regular	0.00	187.00	1684
836	CARDINAL HEALTH 112 LLC	05/16/2025	Regular	0.00	1,835.41	1685
2059	CBS REPORTING INC	05/16/2025	Regular	0.00	87.50	1686
3120	CENTRAL WELDING SUPPLY	05/16/2025	Regular	0.00	510.60	1687
1239	CENTURYLINK	05/16/2025	Regular	0.00	962.59	1688
2478	COMCAST	05/16/2025	Regular	0.00	43.03	1689
1555	CORRIGAN, SCOTT	05/16/2025	Regular	0.00	780.00	1690
474	DM RECYCLING	05/16/2025	Regular	0.00	287.54	1691
261	DOBBS PETERBILT - TACOMA 1	05/16/2025	Regular	0.00	606.74	1692
1762	DUMAS, MICHAEL	05/16/2025	Regular	0.00	127.18	1693
44	FIDELITY SOLUTIONS	05/16/2025	Regular	0.00	6,402.37	1694
2962	FOURNIER INS SOLUTIONS	05/16/2025	Regular	0.00	4,137.18	1695
505	GENES TOWING	05/16/2025	Regular	0.00	506.46	1696
52	GIG HARBOR CITY OF	05/16/2025	Regular	0.00	743.70	1697
376	GOODMAN, CHRIS	05/16/2025	Regular	0.00	201.00	1698
VEN00109	Hadley Gormly	05/16/2025	Regular	0.00	45.00	1699
3104	LAWRENCE, KATRINA	05/16/2025	Regular	0.00	187.00	1700
1269	LES SCHWAB TIRE CENTER	05/16/2025	Regular	0.00	94.89	1701
587	LEVEL 3 COMMUNICATIONS LLC	05/16/2025	Regular	0.00	2,161.90	1702
528	LIFE ASSIST INC	05/16/2025	Regular	0.00	1,360.44	1703
529	MACDONALD MILLER FACILITY SOLUTIONS LLC	05/16/2025	Regular	0.00	5,972.38	1704
1359	MURREYS DISPOSAL CO INC	05/16/2025	Regular	0.00	1,830.82	1705
534	PCRCD LLC	05/16/2025	Regular	0.00	38.33	1706
VEN00040	Pease Construction	05/16/2025	Regular	0.00	174,067.45	1707
70	PIERCE COUNTY BUDGET & FINANCE	05/16/2025	Regular	0.00	140.00	1708
1907	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	05/16/2025	Regular	0.00	172.43	1709
1624	RICE FERGUS MILLER	05/16/2025	Regular	0.00	21,238.00	1710
158	ROMAINE ELECTRIC - 2	05/16/2025	Regular	0.00	300.73	1711
80	SPRAGUE PEST SOLUTIONS	05/16/2025	Regular	0.00	432.04	1712
203	US BANK	05/16/2025	Regular	0.00	41,941.99	1713
532	US BANK - INSTANT CARD	05/16/2025	Regular	0.00	4,079.98	1714
1474	WASHINGTON WATER SERVICE - 1	05/16/2025	Regular	0.00	263.93	1715
1820	WESTBAY AUTO PARTS	05/16/2025	Regular	0.00	55.66	1716
3004	WILCOX & FLEGEL	05/16/2025	Regular	0.00	4,048.29	1717
3213	ZOLL MEDICAL CORPORATION	05/16/2025	Regular	0.00	9,215.33	1718
506	MSTEFANOVIC CONSULTING LLC	05/20/2025	Regular	0.00	3,510.00	1719
506	MSTEFANOVIC CONSULTING LLC	05/20/2025	Regular	0.00	8,931.25	1720
1925	AFLAC	05/23/2025	Regular	0.00	1,829.62	1721
107	DEPT LABOR & INDUSTRIES	05/23/2025	Regular	0.00	52,619.16	1722
67	EMPLOYMENT SECURITY DEPT - PFMLA	05/23/2025	Regular	0.00	8,491.34	1723
3176	GHFFU HEALTH & WELFARE	05/23/2025	Regular	0.00	107,732.86	1724
388	GIG HARBOR PENINSULA FF ASSOCIATION	05/23/2025	Regular	0.00	370.00	1725
VEN00085	MICHAEL G. MALAIER, TRUSTEE	05/23/2025	Regular	0.00	100.07	1726
2307	VISION SERVICE PLAN - AT	05/23/2025	Regular	0.00	115.46	1727
515	WA CARES FUND - LTC	05/23/2025	Regular	0.00	1,693.65	1728
525	WASHINGTON PER SYSTEM EMP	05/23/2025	Regular	0.00	13,767.52	1729
980	WASHINGTON STATE TREASURER	05/23/2025	Regular	0.00	8,562.50	1730
526	WLEO & FFR SYSTEM EMPE	05/23/2025	Regular	0.00	114,278.54	1731
425	BLUECOSMO	05/23/2025	Regular	0.00	683.48	1732
3120	CENTRAL WELDING SUPPLY	05/23/2025	Regular	0.00	218.30	1733
3009	CHS NORTHWEST	05/23/2025	Regular	0.00	700.92	1734
3005	CINTAS CORP	05/23/2025	Regular	0.00	229.14	1735
3005	CINTAS CORP	05/23/2025	Regular	0.00	1,739.79	1736
2478	COMCAST	05/23/2025	Regular	0.00	76.95	1737
261	DOBBS PETERBILT - TACOMA 1	05/23/2025	Regular	0.00	7,379.38	1738
3131	DON SMALL & SONS OIL	05/23/2025	Regular	0.00	1,610.12	1739

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
3219	EMS TECHNOLOGY SOLUTIONS	05/23/2025	Regular	0.00	425.71	1740
44	FIDELITY SOLUTIONS	05/23/2025	Regular	0.00	1,562.91	1741
2660	FIRE SERVICE REPAIR LLC	05/23/2025	Regular	0.00	3,568.62	1742
3159	FLAGS A FLYING	05/23/2025	Regular	0.00	787.93	1743
VEN00112	Foxpass Inc	05/23/2025	Regular	0.00	210.00	1744
376	GOODMAN, CHRIS	05/23/2025	Regular	0.00	925.00	1745
2283	HUGHES FIRE EQUIPMENT INC	05/23/2025	Regular	0.00	2,840.80	1746
VEN00106	Ingersoll Rand Industrial US Inc	05/23/2025	Regular	0.00	13,716.43	1747
353	JOHN A CAMPBELL MD PC	05/23/2025	Regular	0.00	6,779.00	1748
212	LAWSON PRODUCTS	05/23/2025	Regular	0.00	555.46	1749
297	LEGACY TELECOMMUNICATIONS	05/23/2025	Regular	0.00	18,098.51	1750
602	MATERIALS TESTING & CONSULTING INC	05/23/2025	Regular	0.00	538.50	1751
VEN00107	Momentum Telecom Inc	05/23/2025	Regular	0.00	1,435.48	1752
VEN00113	Olympic Moving & Storage Inc	05/23/2025	Regular	0.00	11,808.65	1753
3118	PACIFIC POWERSHIFTS	05/23/2025	Regular	0.00	13,605.06	1754
215	PAPE KENWORTH NORTHWEST	05/23/2025	Regular	0.00	468.62	1755
19	PENINSULA LIGHT CO - ELECTRIC	05/23/2025	Regular	0.00	6,377.98	1756
520	PERFORMANCE SYSTEMS INTEGRATION LLC	05/23/2025	Regular	0.00	3,940.36	1757
1087	PUGET SOUND ENERGY	05/23/2025	Regular	0.00	908.09	1758
158	ROMAINE ELECTRIC - 2	05/23/2025	Regular	0.00	523.71	1759
80	SPRAGUE PEST SOLUTIONS	05/23/2025	Regular	0.00	216.02	1760
VEN00092	Tacoma Dodge Chrysler Jeep Ram	05/23/2025	Regular	0.00	522.38	1761
VEN00091	The HON Company LLC	05/23/2025	Regular	0.00	27,196.93	1762
171	ULINE	05/23/2025	Regular	0.00	1,322.56	1763
2379	WEST SOUND WORKFORCE INC	05/23/2025	Regular	0.00	140.00	1764
396	WISCONSIN STATE LABORATORY OF HYGIENE	05/23/2025	Regular	0.00	487.00	1765
261	DOBBS PETERBILT - TACOMA 1	05/23/2025	Regular	0.00	101.65	1766
2660	FIRE SERVICE REPAIR LLC	05/23/2025	Regular	0.00	4,371.85	1767
2193	TSI INCORPORATED	05/23/2025	Regular	0.00	2,143.49	1768
602	MATERIALS TESTING & CONSULTING INC	05/23/2025	Regular	0.00	6,562.50	1769
VEN00040	Pease Construction	05/23/2025	Regular	0.00	544,397.98	1770

Bank Code Pooled Cash Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	208	91	0.00	1,497,905.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	208	**91**	**0.00**	**1,497,905.37**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	208	91	0.00	1,497,905.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	4	0.00	264,238.25
EFT's	0	0	0.00	0.00
	223	**95**	**0.00**	**1,762,143.62**

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	5/2025	1,762,143.62
			1,762,143.62

Authorization Signatures

Pierce County Fire District 5

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the district, and that I am authorized to authenticate and certify to said claim.

Chair

Commissioner

Commissioner

Commissioner

Commissioner

District Secretary